

What AIAMC NATIONAL INITIATIVE IX MEETING ONE
Micro Environment Approach: Understanding SMDH and its Impact on Health Outcomes and the CLE
October 13, 2023 – Omni Chicago Hotel

7:30 am – 8:30 am Chagall Ballroom	Breakfast and Networking Time
8:30 am – 8:50 am Chagall Ballroom	Welcome to Meeting One (Include Introduction of NAC Members Present) <i>NI IX Co-Chairs Rajiv Gala, MD, FACOG, Designated Institutional Official, Ochsner Health System, and James “JP” Orlando, EdD, Chief GME Officer and DIO, St. Luke’s University Health Network</i>
8:50 am – 9:00 am Chagall Ballroom	Personal Story <i>Ellen Sullivan, MS, MSJ, CAE, Vice President, Communications, Accreditation Council for Continuing Medical Education</i>
9:00 am – 10:15 am Chagall Ballroom	Keynote Address <i>William McDade, MD, PhD, Chief Diversity and Inclusion Officer, Accreditation Council for Graduate Medical Education</i> 9:00 am – 10:00 am: Keynote 10:00 am – 10:15 am: Debrief and Takeaways <i>Rajiv Gala, MD, FACOG, Designated Institutional Official, Ochsner Health System</i>
10:15 am – 10:30 am Chagall Pre-Function	Morning Break
10:30 am – 10:45 am Chagall Ballroom	Introduction of Project Management Plan and NI IX Roadmap <i>Kimberly Pierce Burke, AIAMC Executive Director</i>
10:45 am – 11:30 am Chagall Ballroom	What Will Success Look Like? And How Will We Measure It? <i>Ryan Pong, MD, FASA, Vice President, Chief Academic Officer, Designated Institutional Official, Virginia Mason, Franciscan Health</i> <i>Deborah Simpson, PhD, Academic Affairs Education Director, Aurora Health Care</i> Presentations from NI VIII Team Leaders: <i>Elizabeth Beiter, MD, Associate Program Director, TriHealth</i> <i>Parampreet Kaur, MD, Research and Quality Improvement, GME Data Management and Outcome Assessment Chair, St. Luke’s University Network</i>
11:30 am – 12:15 pm Van Gogh and Pre-Function	Lunch
12:15 pm – 12:30 pm Chagall Ballroom	Morning Debrief and Cohort Breakout Instructions <i>Rajiv Gala, MD, FACOG, Designated Institutional Official, Ochsner Health System</i>
12:30 pm – 2:45 pm Monet Renoir Gauguin Executive Boardroom	Cohort Breakouts (NAC Member Assigned to Each Room) 12:30 pm - 1:45 pm: Cohort Activity One: Team Reports Based on Pre-Work and Cohort Feedback (15 minutes per team) 1:45 pm – 2:15 pm: Institutional Team Time and NAC members meet to share common themes/challenges for breakout groups based on facilitators’ notes 2:15 pm – 2:45 pm: Cohort Activity Two NAC members share themes (5 minutes), 20 minutes for breakout groups to tackle themes, 5 minutes for report out to the larger group Cohort One Cohort Two Cohort Three Cohort Four
2:45 pm – 3:00 pm Chagall Pre-Function	Afternoon Break

<p>3:00 pm – 3:45 pm Chagall Ballroom</p>	<p>Cohort Breakouts Reactor Panel: National Advisory Council Members <i>Elisa Arespacochaga, MBA, Vice President, Clinical Affairs and Workforce, American Hospital Association</i> <i>Lisa Howley, PhD, Senior Director, Transforming Medical Education, Association of American Medical Colleges</i> <i>Ellen Sullivan, MS, MSJ, CAE, Vice President, Communications, Accreditation Council for Continuing Medical Education</i> <i>Elizabeth Zmuda, DO, Director of Medical Education, OhioHealth Doctors Hospital</i></p>
<p>3:45 pm – 4:15 pm Chagall Ballroom</p>	<p>Meeting One Closes <i>NI IX Co-Chair Rajiv Gala, MD, FACOG, Designated Institutional Official, Ochsner Health System</i></p>

NATIONAL INITIATIVE IX DELIVERABLES AND DUE DATES

Sept - Dec 2023



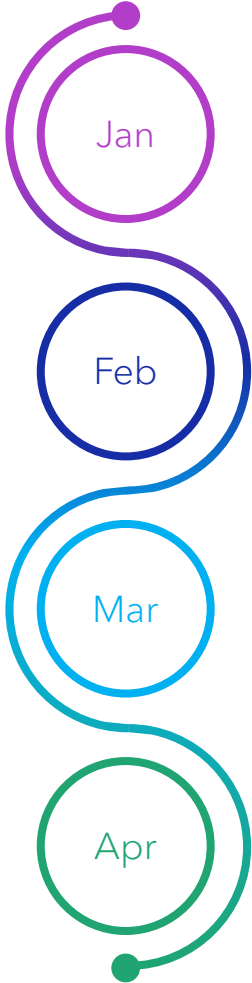
9/8: Toolkits 1 thru 4 to Mindi
9/29: Online Registration for Meeting One Closes

10/13: MEETING ONE at the Omni Chicago Hotel

Monthly Cohort Zoom Meetings Commence; Progress Report to Mindi Prior

Monthly Cohort Zoom Meeting; Progress Report to Mindi Prior
Self-Reported Milestones Due

Jan - Aug 2024

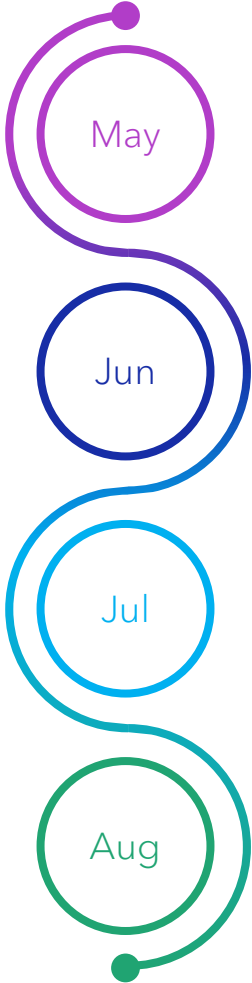


Educational Webinar (T) Instead of Monthly Cohort Zoom Meeting (Choice of 2 Dates)

Monthly Cohort Zoom Meeting; Progress Report to Mindi Prior
Register for Meeting Two

Meeting Two Storyboards Due (electronic and ship)
Monthly Cohort Zoom Meeting; Progress Report to Mindi Prior
Self-Reported Milestones Due

4/4 thru 4/6: AIAMC 2024 Annual Meeting
4/5 & 4/6: MEETING TWO at the Loews Ventana Canyon



Monthly Cohort Zoom Meeting; Progress Report to Mindi Prior

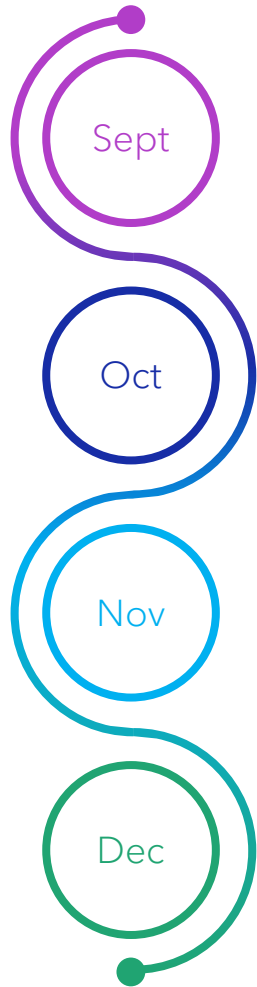
Educational Webinar (T) Instead of Monthly Cohort Zoom Meeting (Choice of 2 Dates)
Self-Reported Milestones Due

Monthly Cohort Zoom Meeting; Progress Report to Mindi Prior

Monthly Cohort Zoom Meeting; Progress Report to Mindi Prior
Register for Meeting Three

NATIONAL INITIATIVE IX DELIVERABLES AND DUE DATES

Sept - Dec 2024



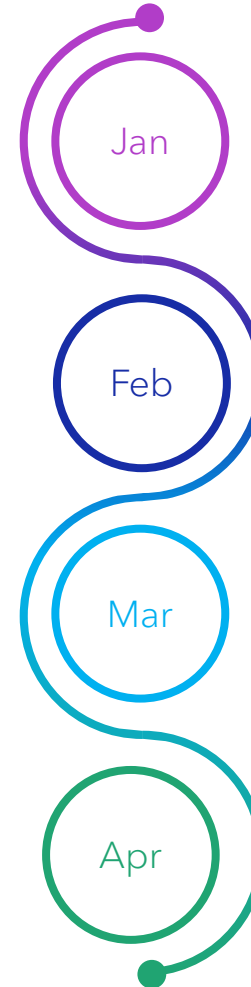
Monthly Cohort Zoom Meeting;
Progress Report to Mindi Prior
Self-Reported Milestones Due

10/11: MEETING THREE
(Virtual)

Monthly Cohort Zoom Meeting;
Progress Report to Mindi Prior

Monthly Cohort Zoom Meeting;
Progress Report to Mindi Prior
Self-Reported Milestones Due

Jan - Apr 2025




Educational Webinar (T) Instead
of Monthly Cohort Zoom
Meeting (Choice of 2 Dates)
Register for Meeting Four

Final Storyboards Due (electronic and
ship)
Final Project Management Plans Due
Selection of Cohort Presentations

3/20 thru 3/22 AIAMC 2025 Annual
Meeting
3/21 & 3/22 MEETING FOUR at
Loews New Orleans Hotel
Final Self-Reported Milestones Due

Team Leaders Complete
National Initiative IX
Longitudinal Survey



Dear AIAMC National Initiative Meeting Four Attendee:

WELCOME! Attached you will find the meeting agenda and a map of the hotel meeting space. CME credit instructions will be emailed to you following the conference with instructions for claiming CME credit.

Wi-fi Access:

Network: AIAMC **Password:** 2023

Meeting Space: Most of our activities – including plenary sessions, meals, exhibits and posters -- will take place in the lobby level of the hotel. Breakout sessions will be held on the mezzanine level floor of the hotel. Both stairs and elevators provide easy access to all meeting space.

Hospitality Suite: The AIAMC is providing a hospitality suite on Thursday starting at 8:00 a.m. This will be in the *Platinum* room on the lower level, and complimentary snacks, soft drinks, and internet access will be available. This is a great place to “land” if your guest room is not yet available as well as a nice opportunity for some early networking with AIAMC colleagues.

Conference Start Times: Meeting Four begins on Friday at 1:30 p.m. in the *Symphony III Ballroom*. On Friday and Saturday, a buffet breakfast will be served at 7:00 am in *Symphony II Ballroom*, followed by the conference starting promptly at 8:00 am both days. The conference ends on Saturday, March 25th at 12:45 pm.

Weather Forecast: The extended forecast in Nashville over our meeting dates is reported to be highs in the mid- 60s and lows in the high - 40s.

Ground Transportation: The Loews Vanderbilt Hotel is located less than 10 miles and 20 minutes from Nashville International Airport. There are various ground transportation options available, including Lyft and Uber, taxi service, rental cars, and private transfer. For more details, visit <https://aiamc.org/event/44/Transportation/tab196>

Hotel Information: The Loews Vanderbilt Hotel is located at 2100 West End Avenue (zip code 37203). The telephone number is 615-320-1700. **Check-in time is 4:00 pm.** The hotel staff is aware that our conference begins at 1:30 p.m. and every effort will be made to have your room ready before the meeting begins. If your guest room is not ready, simply check your bags and proceed to meeting registration. **Check-out time is 11:00 am.**

Conference Evaluation: The AIAMC takes great pride in providing educational sessions that are timely and substantive. We could not do this without your feedback. The NI VIII Meeting Four evaluation form may be accessed here: <https://www.surveymonkey.com/r/NIVIIIIMG4>



Project Management Plan

Begin completing this Project Management Plan at Meeting One and complete it with your team following Meeting One, i.e., by November 2022. Teams will have the opportunity to review/revise their Project Management Plans throughout the 18-month Initiative at each of the on-site meetings. The collective data from all the teams' completed project management plans will be invaluable as we share and learn from this collaborative experience.

Team: _____

Project Title: _____

I.	<p style="text-align: center;">Vision Statement (Markers of success by March 2023; Refer to Toolkit #6 after meeting one)</p>	
II.	<p style="text-align: center;">Team Objectives (‘needs statement,’ project requirements, project assumptions, stakeholders, etc.)</p>	
III.	<p style="text-align: center;">Team Members & Accountability (List of team members from Toolkit #7 [after meeting one] and who is accountable for what)</p>	



National Initiative

AIAMC National Initiative VIII Project Management Plan

IV.	Necessary Resources (Staff, finances, etc.)	
V.	Measurement/Data Collection Plan (Refer to Toolkit #2)	
VI.	Stakeholder Communication Plan (may be helpful to draft a flow chart of team members & senior management; Refer to Toolkits #3 and #5)	
VII.	Potential Challenges (Engagement, budget, time, skills gaps, etc.; Refer to Toolkit #4)	



National Initiative

AIAMC National Initiative VIII Project Management Plan

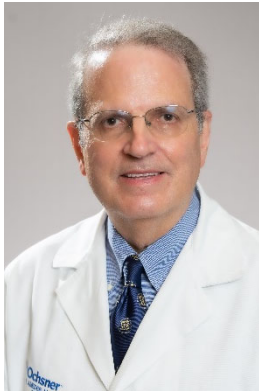
VIII.	Opportunities for Scholarly Activity (Potential publications, conference presentations, etc.)	
IX.	Markers (Project phases, progress checks, schedule, etc. Refer to <i>NI VIII Roadmap to 2023</i> which will be presented at Meeting One)	

Sections X thru XIII to be completed first quarter 2023 for “Final Proceedings” booklet:

X.	Success Factors	<p><i>The most successful part of our work was....</i></p> <p><i>We were inspired by....</i></p>
XI.	Barriers	<p><i>The largest barrier encountered was....</i></p> <p><i>We worked to overcome this by....</i></p>
XII.	Lessons Learned	<p><i>The single most important piece of advice to provide another team embarking on a similar initiative would be....</i></p>
XIII.	Expectations Versus Results	<p><i>On a scale of 1 to 10 (with “1” meaning nothing and “10” meaning everything), how much of what you set out to do was your team able to accomplish?</i></p> <p><i>1 2 3 4 5 6 7 8 9 10</i></p>
XIV.	Sustainability and Next Steps	<p><i>What does your CEO need to know to help keep your work sustainable?</i></p>



Josh Levine, best-selling author, brand strategist, and dynamic speaker, will provide the keynote address *The Culture Imperative*. For more than 15 years, Levine has helped build culture-driven brands for a wide range of organizations— including Silicon Valley heavy hitters, prominent nonprofits, and well-respected blue-chip corporations. He is best known as the co-founder of the nonprofit CULTURE LABx, and as executive director helped it flourish into an international community. His new book, *Great Mondays*, teaches organizations how to design a company culture employees love. Mr. Levine is recognized for his entertaining, energetic, and educational keynotes that reveal fresh insights and inspire new action.



Ronald Amedee, MD, is the Dean of Education, Ochsner Health, and Head of the University of Queensland Ochsner Clinical School. He has given over 200 scientific presentations and invited lectureships in 15 countries; serves on the editorial boards of 13 specialty-related journals, and is the Editor-in-Chief of the *Ochsner Journal*. Dr. Amedee earned his Medical Degree from LSU School of Medicine and completed his residency in Otolaryngology there. He is a prior President of the AIAMC Board of Directors.



Jake Bidwell, MD, is the Designated Institutional Official and Vice President for Academic Affairs at Aurora Health Care. He also serves as Associate Dean for the University of Wisconsin School of Medicine and Public Health – Milwaukee Clinical Campus and is President of the Aurora UW Medical Group. Dr. Bidwell is a graduate of the University of Wisconsin Medical School and completed residency training in Family Medicine at Aurora Health Care.



Caroline Diez, BA, is the Manager of Graduate Medical Education at John Peter Smith (JPS) Health Network. Prior to joining JPS in 2019, she served as Program Coordinator, Transitional Year, at Grand Strand Medical Center. Ms. Diez is a graduate of the College of Charleston where she earned a Bachelor of Arts degree in Corporate and Organizational Communications. She is currently enrolled in Creighton University's Interdisciplinary Leadership (EdD) Doctoral Program.



Tricia Elliott, MD, is Sr. VP, Academic and Research Affairs, CAO, and DIO at JPS Health Network. She also serves as Professor in Family Medicine at Texas Christian University. Dr. Elliott has over 20 years of GME experience, including nationally recognized work with the ACGME Family Medicine Milestones group. She earned her Medical Doctor degree from University of Texas Medical Branch and completed residency training in Family Medicine at Albert Einstein/Montefiore Medical Center Residency Program in Social Medicine.



Victoria Gillet, MD, is a Faculty Member and Associate Program Director of Internal Medicine at Aurora Health Care. She also serves as Adjunct Assistant Professor at the University of Wisconsin-Madison School of Medicine and Public Health. Dr. Gillet is a graduate of the University of Chicago Pritzker School of Medicine and completed residency training at the University of Wisconsin.



Dan Harkness, PhD, LMFT, is a member of the Behavioral Health Faculty for the Iowa Lutheran Hospital Family Medicine Residency Program at UnityPoint Health – Des Moines. He is also co-chair of the GME Wellness Subcommittee at UnityPoint and continues working to expand physician wellness efforts outside of medical education to doctors practicing in the community. Dr. Harkness earned his Doctorate in Marriage and Family Therapy at Iowa State University.



Alisahah Jackson, MD, is System Vice President, Population Health Innovation and Policy, at CommonSpirit Health. She is also the CEO of Why Health Matters. For more than 15 years, she has designed strategies to improve population health, help vulnerable populations, and drive health equity as a clinical, academic, and operations leader for multiple large health systems. Dr. Jackson earned her Medical Degree from Wright State University School of Medicine and completed residency training in Family Medicine at Carolinas Medical Center.



Hania Janek, PhD, is Senior Vice President, Education at Baylor Scott & White Health and Associate Dean, Campus Operations, for Baylor College of Medicine- Temple Campus. She also serves as Clinical Professor, Department of Medical Education, at Texas A & M University School of Medicine. Dr. Janek earned her Doctorate in Biomedical Studies from Baylor University. She is a Director on the AIAMC Board.



David Kountz, MD, is Co-Chief Academic Officer and Vice President for Academic Diversity at Hackensack Meridian Health. He is also a Professor of Medicine and Sr. Associate Dean – DEI at Hackensack Meridian School of Medicine. Dr. Kountz serves as Co-Chair of AIAMC National Initiative VII JEDI: *Justice, Equity, Diversity, Inclusion*. He is a graduate of SUNY/Buffalo School of Medicine and completed residency training in Internal Medicine at Drexel University College of Medicine/Hahnemann University Hospital.



Clarence Lee, Jr., MD, is the President and CEO at Exhort Health. He is also a decorated war veteran, having served in the United States Air Force for 10 years with several assignments, his last being a flight surgeon flying the T-38 and U-2 airframes in one of the most elite squadrons in the USAF. Dr. Lee earned his Medical Doctor degree from Drexel University College of Medicine and completed internship training at the Brooke Army Medical Center.



Keedra McNeill, MD, is a General Pediatrician for The Permanente Group – Kaiser Permanente Napa Solano Service Area. She also serves as Assistant Physician in Chief, Culturally Responsive Care and Inclusion. Dr. McNeill earned her Medical Doctor degree from Meharry Medical College and completed residency training at the Children’s Hospital and Research Center in Oakland, CA.



Virginia "Ginny" Mohl, MD, PhD, is the DIO and Medical Director at Billings Clinic. She also serves on the Board of Directors for Montana Family Medicine Residency. Dr. Mohl serves as Co-Chair of AIAMC National Initiative VII JEDI: *Justice, Equity, Diversity, Inclusion*. Dr. Mohl earned her PhD in Genetics and Cell Biology from Washington State University before attending and graduating from Baylor College of Medicine. She completed residency training at the University of Wyoming.



Greg Mohl, PhD, is an Independent Geophysicist and has worked with small new venture companies specializing in integrating geology and geophysics along with deploying emerging technologies in mature producing areas. These efforts led to discoveries in Wyoming, Montana, North and South Dakota. He earned his Doctorate in Geology from Washington State University and has authored original investigations into the geometric geophysical expression of the western edge of the North American Craton.



Shelly Monks, FACHE, is Vice President and Chief Academic Officer at Texas Health Resources, one of the largest faith-based, nonprofit health systems in the United States and largest in North Texas in terms of inpatient and outpatients served. She is also the Immediate Past President of the AIAMC Board of Directors. Ms. Monks is a Fellow of the American College of Healthcare Executives and received an MBA degree from Colorado State University.



Mikaela Moore, MD, is a second-year Family Medicine Resident at TriHealth in Cincinnati, OH. She is a past recipient of *Choose Ohio First Patient Centered Medical Home Scholarship* and a current member of the Student National Medical Association where she served as a National Liaison. Dr. Moore graduated from The Ohio State University College of Medicine.



Glenda Mutinda, PhD, is the Director of Interprofessional Well-Being at JPS Health Network. In this role, she directs access to the residents and fellows, oversees all well-being initiatives, and holds an integral position in the organization's overarching Caring for the Caregiver task force. Dr. Mutinda earned her Doctoral degree in Medical Family Therapy from East Carolina University.



Ted O'Connell, MD, is the Director of Undergraduate, Graduate, and Continuing Medical Education for Kaiser Permanente Northern California. He is also an Associate Clinical Professor in the Department of Family and Community Medicine at the UC San Francisco School of Medicine. Dr. O'Connell earned his Medical Doctor degree at the David Geffen School of Medicine at UCLA and completed his residency at UCLA-Santa Monica Medical Center.



Kari Oliver, MD, is a Clinical Adjunct Assistant Professor in the Department of Obstetrics-Gynecology at Aurora UW Medical Group. She is a graduate of the Washington University School of Medicine and completed residency training in Obstetrics and Gynecology at St. Louis University where she also served as Academic Chief Resident.



James "JP" Orlando, EdD, is the Chief Medical Education Officer at St. Luke's University Health Network - University Hospital Bethlehem. He also serves as Adjunct Associate Professor at University of Pennsylvania Graduate School of Education and is Secretary-Treasurer of the AIAMC Board of Directors. Dr. Orlando earned his Doctor of Education degree in Corporate Leadership from the University of Pennsylvania.



Nicole Salvo, MD, is Program Director of the Obstetrics-Gynecology residency program at Aurora Sinai Medical Center. She also serves as Clinical Adjunct Assistant Professor, Aurora Health Care – University of Wisconsin School of Medicine and Public Health. Dr. Salvo earned her Medical Doctor degree from the University of Illinois at Chicago and completed residency training at Aurora Sinai Medical Center.



Deb Simpson, PhD, is the Academic Affairs Education Director for AdvocateAuroraHealth. She is also an Adjunct Clinical Professor in Family Medicine at the University of Wisconsin School of Medicine and Public Health (UWSMPH) & at the Medical College of Wisconsin (MCW) and a Deputy Editor for the *Journal of Graduate Medical Education* (JGME). Dr. Simpson earned her doctorate in Educational Psychology from the University of Minnesota.



Diana Singer, PhD, is the Executive Director of Academic Affairs at JPS Health Network. She began her career at JPS in 2010 as an RN II in the Intensive Care Unit. Ms. Singer earned her Master of Science in Nursing from Texas Christian University and is currently pursuing a Doctor of Philosophy from Texas Christian University.



Tessa Stecker, MD, is Program Director for the Kaiser Permanente Northern California Community Medicine Fellowships and Course Director for the KP Northern California Resident Health Policy Elective. She works closely with medical students and residents completing their community medicine and global health rotations. Dr. Stecker earned her Medical Doctor degree from the University of Southern California and completed residency training in Family Medicine at Kaiser Woodland Hills.



Matthew Symkowick, MD, is Associate Program Director at the Kaiser Permanente Napa-Solano Family Medicine Residency and Physician in Charge, Kaiser Vallejo Medical Center. He is a graduate of Georgetown University School of Medicine and completed residency training in Family and Community Medicine at the University of California San Francisco.



Aljane Whitaker, MD, is a third-year Family Medicine Resident at the Kaiser Permanente Napa-Solano Residency Program where she serves as Chief Resident. She is a member of many professional societies, including the American Academy of Family Physicians and the Student National Medical Association. Dr. Whitaker is a graduate of the University of California Davis School of Medicine.